

**BOLTON BY BOWLAND, GISBURN FOREST AND SAWLEY PARISH COUNCIL**

**MINUTES OF THE MEETING OF 25 FEBRUARY 2025**

**HELD AT TOSSIDE COMMUNITY HALL AT 7.30 PM**

**Present:** Cllrs P Wilson (Chair) H Fortune, L Marsden, A Murphy,  
Borough Cllr Rosie Elms, Clerk and two members of the public

*In the absence of the Chair and Vice Chair Cllr Wilson was elected as Chair of the meeting.*

**1. To receive and approve apologies for absence**

Apologies for absence had been received from Cllrs A Yates, R Veitch and S Mitchell

**2. To receive declarations of pecuniary or personal interest**

Cllr Murphy declared an interest in item 6, Planning Applications and Cllr Wilson declared an interest in item 9, B4RN.

**3. Adjournment for public session**

None

**4. To resolve to confirm the Minutes of the Parish Council meeting held on 27 January 2025**

The Minutes of the meeting held on 27 January 2025 were approved and duly signed by the Chair.

**5. Matters Arising not covered elsewhere on the Agenda – For Information Only**

There was discussion regarding the location of the grit bins it had been agreed to purchase at the January 2025 meeting. Borough Cllr Rosie Elms advised that LCC would fill the grit bins but they had to be informed of their locations in order that they could be added to the LCC map.

**6. To consider any response to be made to planning applications**

It was resolved that there were no objections to the following planning application:

3/2025/0047 Ghylls Farm Cottage, Knotts Lane, Bolton by Bowland

**7. Accounts**

**To approve the bank balance as of 18 February 2025 of £51,122** Approved by all

**To consider and approve any invoice payments due:**

1.	Tosside Community Hall	Hall hire	£20	Approved
2.	Mrs C A Holmes	January 2025 salary	£202.84	Approved
3.	Zurich Municipal	Insurance premiums	£300.98	Approved
4.	Andrew Yates	Microsoft renewal (reimbursement)	£104.99	Approved

**8. To consider the adoption of a co-option of parish councillors' policy**

A draft policy had been previously circulated to councillors. It was noted that the policy was very formal and could put certain applicants off, but it was agreed that a policy was needed so all applicants were considered equally. It was noted that part of the procedure involved public speaking in a public session, which could intimidate some people who were capable in other ways, so the Clerk was asked to contact RVBC and ask if the policy could be amended to allow applicants to present themselves to parish councillors only.

**9. To consider the latest information available regarding the B4RN project**

It was reported that the grant monies had been received from RVBC for Bolton by Bowland/Paythorne and that the information was being gathered for Sawley/Grindleton in order to apply for a grant.

**10. Matters brought forward by members – For Information Only**

Cllr Marsden reported that there was a blocked drain near Holden Green Farm and a raised manhole cover near Holden Clough nurseries. A sign had dropped off its post near the Copy Nook. There was a problem with surface water at Forest Becks which needed reporting to Lancashire Highways as it would be dangerous in freezing conditions.

Borough Cllr Rosie Elms gave a brief update on the situation with a property in Tosside which had been reported to RVBC planners.

**11. Date and venue of next meeting**

Monday 31 March 2025 at 7.30 pm Bolton by Bowland Village Hall

The meeting concluded at 7.50 pm.